King, Valerie A.

**From:** Phillips, Robin
**Sent:** Tuesday, January 14, 2003 12:11 PM
**To:** Adams, Candace R.; Andriot, Michelle D.; Badstuber, Andre; Banty, Tamara H.; Bruns, Johannes; Branch, Gail M.; Callicutt, Charlene; Carmines, Edward L.; Davies, Bruce D.; Dempsey, Ruth; Elves, Robert G.; Feng, Shixia; Fox, Kathleen H.; Gaines, Ola M.; Gaworski, Charles L.; Gebel, Stephan; Gomm, Willy; Gogova, Maria; Haussmann, Hans-Juergen; Hughes, Z. Michelle; Izac, Richard R.; Jerome, Ann M.; Jin, Yan; Kindt, Rainer; King, Valerie A.; Kinser, Robin D.; Kobal, Gerd; Koller, Debbie; Lau, Raymond W.; Lemus, Ranulfo; Liang, Qiwei; Livermore, Andrew; Major, Tamas; McKinney, Willie J; Mendes, Paul; Merriman, Lisa M; Mulligan, Valerie J.; Mueller, Thomas (PMRL); Nelson, Bettie L; Nixon, Gerry M.; Obot, Chrys J; Oey, Jan; Orlowski, Robert; Patskan, George J.; Phan, Duy Q; Podraza, Ken F.; Radtke, Falk; Reininghaus, Wolf; Riccitelli, Veronique; Roemer, Ewald; Roethig, Hans; Rustemeier, Klaus; Sanders, Edward; Sarkar, Mohamadi; Satterfield, Mary E.; Schaffernicht, Helmut; Schepers, Georg; Schleef, Raymond; Schlage, Walter; Schorp, Matthias; Sengupta, Tapas K.; Smith, Donna C.; Spruill, David B.; Stabbert, Regina; Stinn, Walter; Takada, Kohji; Tenhet, Silvia W.; Terpstra, Piter; Tewes, Franz; Tricker, Anthony; Unverdorben, Martin; Vaughan, Beverly G.; Veltel, Detlef; Venable-Waple, Bristow (RD &E); Vinson, Linda B.; Holt, Klaus von; Walk, Roger A.; Weiler, Horst; Weisensee, Dirk; Zhang, Mingda (R&D); Williams, David L.; Vanscheeuwijck, Patrick; Miert, Erik Van; Meisgen, Thomas; Friedrichs, Baerbel; Kuhl, Peter; Weber, Susanne; Hayes, Cindy S.; Pflueger, Jim T.; Schramke, Heike; Anskeit, Erwin; Meurrens, Kris; Knoerr, Constanze; Teredesai, Ashok; Mueller, Boris
**Cc:** Viol, Brigitte; Ueno, Yumiko; Merckx, Marleen; Mawyer, Denise T.; Gygax, Jill; Clarke, Patrice A; Bugg, Joy J.; Sadler, Terry W; Baur, Elaine; Baird, Annette M.; Cash, Rose B.; Carchman, Loreen
**Subject:** ACTION REQUIRED - Project and Publication Data Sheets due by January 22, 2003

**Importance:** High
**Sensitivity:** Confidential

Revised Project Data Sheet.doc...

Publication Data Sheet.doc

2003 matrix.xls

Dear All,

Attached are the templates for the 2003 Proposed Project Data Sheet and Publication Data Sheet. A separate sheet should be filled out for each proposed project or publication. The Publication Data Sheet is for publications only and will not include projects whose end result would be a poster or presentation. Please note that a new project data sheet will need to be filled out for existing projects if resources will be allocated to them. **Completed Project Data Sheets and Publication Data Sheets must be returned to me no later than January 22, 2003 so they can be compiled for Management review.**

Also attached is an excel spreadsheet that contains summaries of the critical and priority projects that came out of the planning meeting as proposed work in 2003. The spreadsheet has 7 tabs, one for each functional area. Functional managers and disease coordinators have selected project leaders for suggested new projects. Please review these sheets to assure that a PDS is filled out for all work that is being done.

The format of the PDS template is somewhat different from prior years, therefore the following instructions are included to help you in filling out the Project Data Sheet. Instructions for the Publications Data Sheet will follow the same format as those below.



PM3006737103

Source: https://www.industrydocuments.ucsf.edu/docs/qjyx0001

**Project Name:** Indicate the project name that should appear in the WSA Project Tracking Database.

**Brief Description of Project:** Please provide a brief, informative description of your project. An example of the type of descriptive information Rick would like is similar to the Summary Review written by the SAB of the ERP. The following has been taken from Dr. Repine's project on "Relative Gluthathione Deficiency & Inflammation in Human COPD" and meets Rick's criteria of a good project description.

*"Only a small percentage of smokers go on to develop COPD. The investigators here present an original hypothesis, that cigarette smokers who develop COPD have increased oxidative stress and an enhanced inflammatory responsiveness, based on low levels of gluthathione, an important antioxidant enzyme in the body. Furthermore, the investigators propose to manipulate this defensive molecule by supplementing patients with NAC to reduce overall tissue oxidative stress and susceptibility to COPD. This is a novel hypothesis that is well founded on pre-existing data regarding pathogenetic mechanisms of cigarette smoke exposure. This study will provide important linkages between cigarette smoking and tissue gluthathione levels and the impact that oxidative stress has on the incidence of COPD."*

**Type of Deliverable(s):** Please check either Assay or Knowledge.

**Reason for Doing this Work:** Check either Product Development Guidance or Product Evaluation. Then designate the project as either short term (one year or less) or long term (greater than one year).

**Program Area:** Please check all areas that will apply to this project. According to Rick's new matrix, some projects will appear in multiple disease/functional areas.

**Project Leader:** Indicate the name of the project leader.

**Prioritization:** Please check which priority has been assigned to the project for 2003.

**Milestones and Target Dates:** Please describe the project milestones and the projected target dates. Remember to include both short term and long term milestones that take us to the completion of the project.

**Internal / External Resource Allocation:** Please state your resources in man hours. Specific names and the amount of time a person will need to spend on the project is necessary for us to determine present and future resource needs.

## Signatures/Due Dates

Please have your disease coordinator and your functional director sign and date the form. These forms should be



PM3006737104

Source: https://www.industrydocuments.ucsf.edu/docs/qjyx0001